



D-Visa

Higher education at a private university or institution

Your application must contain all supporting documents in the order indicated below. Please print this “checklist” and add it to your application file. Incomplete applications may result in delays or refusal. Visa fees are not refundable.

<input type="checkbox"/>	<p>1. Visa application form + 1 copy: Duly completed online and signed. Signature must be notarized when mailing application.</p>
<input type="checkbox"/>	<p>2. Passport not older than 10 years: Valid for at least 15 months on the intended date of departure to Belgium. Passport must contain at least 2 empty side-by-side pages. Provide a copy of the picture page in addition to the passport itself.</p>
<input type="checkbox"/>	<p>3. Two recent color photos: American or European passport-size, less than 6 months old with white background.</p>
<input type="checkbox"/>	<p>4. Visa fee : see consular fee schedule under consular services.</p>
<input type="checkbox"/>	<p>5. Proof of payment of the administrative fee + 1 copy: Must be paid through international wire transfer to the Immigration Office in Belgium. For instructions and amounts, see: Fee IBZ (bosa.be). Note that the applicant’s name and the net euro amount received must be mentioned</p>
<input type="checkbox"/>	<p>6. Acceptance or enrollment letter + 1 copy: Must be issued on official letterhead by the private university or higher education institution.</p>
<input type="checkbox"/>	<p>7. Nationwide FBI criminal history record: Required for all students over the age of 18. Records must remain in sealed envelope and cannot be older than six months. Criminal history records from FBI-approved channelers are accepted. If you lived outside of the US during the entire past year : a criminal history record with the same conditions from that country.</p>
<input type="checkbox"/>	<p>8. Medical certificate (PDF) + 2 copies: Only the official model enclosed is accepted. It cannot be older than 6 months. For a list of affiliated physicians, click here. If you choose an unaffiliated physician, the doctor's signature must be notarized and the document must thereafter be apostilled.</p>
<input type="checkbox"/>	<p>9. Proof of financial means + 1 copy: A statement from the university in Belgium on official letterhead that a blocked bank account has been set up, stating the amount in EUR, to cover the cost of living in Belgium; OR a financial aid statement on official letterhead from the university in the USA indicating the amount in USD related to scholarships and/or student loans that can be used at the named university in Belgium to be used for the cost of living; OR a duly completed affidavit of support.</p>
<input type="checkbox"/>	<p>10. Duly signed motivation letter + 1 copy:</p>

	Explain why you chose this particular institution to continue your studies, describe the courses you will be taking and how your intended program of study is unique from programs available in the US.
<input type="checkbox"/>	11. Latest academic transcripts + 1 copy: Must be issued by the registrar's office of the current or previous higher education institution attended.
<input type="checkbox"/>	12. If under the age of 18 : recent excerpt of the birth certificate + 1 copy and written consent with notarized signatures of both parents or legal guardians + 1 copy. In the latter case: guardianship court order + 1 copy.
<input type="checkbox"/>	13. Proof of health insurance + 1 copy with a minimum coverage of 30.000 euros for medical emergency expenses and explicit coverage for repatriation of remains. The summary of benefits must clearly mention the name of the applicant as well as the dates and that it will cover you in the Schengen area . Suggested insurance providers can be found here . Do NOT submit the entire policy, nor the insurance card. If you cannot provide proof of health insurance, the visa will be limited to four months. Upon arrival in Belgium, registration with a Belgian health insurance fund is required and proof thereof must be provided to the local city hall.
<input type="checkbox"/>	14. Prepaid and pre-addressed envelope (optional) to return your passport. Shipments with a tracking number are highly recommended. The diplomatic post is NOT responsible for lost packages. Note that Washington and New York do not use FedEx.