



D-Visa

Dependents of a Belgian citizen

Your application must contain all supporting documents in the order indicated below. Please print this “checklist” and add it to your application file. Incomplete applications may result in delays or refusal. Visa fees are not refundable.

<input type="checkbox"/>	<p>1. Visa application form + 1 copy: Duly completed online and signed. Signature must be notarized when mailing application.</p>
<input type="checkbox"/>	<p>2. Passport not older than 10 years: Valid for at least 15 months from the date of departure from Belgium. Passport must contain at least 2 empty side-by-side pages. + 2 copies of the passport picture page.</p>
<input type="checkbox"/>	<p>3. If applicable, proof of legal residence in the US: Original + 1 copy (in person) or notarized copy (by mail) of US permanent resident card or visa. Applicants with an F1-visa, must include an updated I-20, endorsed within the last year.</p>
	<p>4. Two recent color photos: American or European passport-size, less than 6 months old with white background.</p>
	<p>5. Visa fee : see consular fee schedule under consular services.</p>
<input type="checkbox"/>	<p>6. Proof of payment of the administrative fee + 1 copy: Must be paid through international wire transfer to the Immigration Office in Belgium. For instructions and amounts, see: Fee IBZ (bosa.be). Note that the applicant’s name must be mentioned in addition to the exchange rate if the euro amount is not included.</p>
<input type="checkbox"/>	<p>7. Nationwide FBI criminal history record: Required for all students over the age of 18. Records must remain in sealed envelope and cannot be older than six months. Criminal history records from FBI-approved channelers are accepted. If you lived outside of the US during the entire past year : a criminal history record with the same conditions from that country.</p>
<input type="checkbox"/>	<p>8. Medical certificate (PDF) + 1 copy: Only the official model enclosed is accepted. It cannot be older than 6 months. For a list of affiliated physicians, click here. If you choose an unaffiliated physician, the doctor's signature must be notarized. The document must thereafter be apostilled.</p>
<input type="checkbox"/>	<p>9. Proof of health insurance + 1 copy with a minimum coverage of 30.000 euros for medical emergency expenses and explicit coverage for repatriation of remains. The summary of benefits must clearly mention the name of the applicant as well as the dates and area of validity. Suggested insurance providers can be found here. Do NOT submit the entire policy, nor the insurance card. Upon arrival in Belgium, registration with a Belgian health insurance fund is required and proof thereof must be provided to the local city hall.</p>
<input type="checkbox"/>	<p>10. Proof that the Belgian citizen has sufficient lodging + 1 copy: (e.g. deed of ownership OR lease OR invitation letter from Belgium + copy of the inviting person’s Belgian ID) Note: <u>This is not applicable in case the Belgian citizen is a minor</u></p>

☐	11. Proof that the Belgian citizen has sufficient financial means + 1 copy: (see minimum on the website of the Immigration Office.
☐	12. Proof of relationship: If dependent spouse: an extract (not older than 6 months) of the marriage certificate with an apostille + <u>2</u> copies. If dependent child: an extract (not older than 6 months) of birth certificates with an apostille + <u>2</u> copies.
☐	13. Proof of authorized residence permit or Belgian ID card + 1 copy.
☐	14. Prepaid and pre-addressed envelope (optional) to return your passport. Shipments with a tracking number are highly recommended. The diplomatic post is NOT responsible for lost packages. Note that Washington and New York do not use FedEx.