



Affidavit of Support

(Prise en charge)
(Verbintenis tot tenlastneming)

Who can apply?

Relatives of students in the first, second or third degree can submit an application for an affidavit of support. They then guarantee payment for medical, living, educational and repatriation expenses for a current or future student in Belgium. Please find the required minimum funds to sponsor a student in Belgium [here](#) (in French or Dutch).

Family ties to the third degree explained:

- 1st degree: parents or children
- 2nd degree:
 - siblings,
 - grandparents,
 - grandchildren,
 - spouses of parents or children
- 3rd degree:
 - nieces and nephews (children of your siblings)
 - uncles and aunts (siblings of your parents)
 - spouses of family members in the 2nd degree

How to submit?

The application should be filed at the consular office with [jurisdiction over the State in which the sponsor resides](#). If the student lives in the US, the affidavit of support package can be included with the visa application.

Please send the completed form and all supporting documents, **in the order listed** below. The processing time is **15 working days** approximately.

If the application is approved, the legalized affidavit of support and the payment receipt will be emailed to the sponsor, who can then forward it to student. We issue **electronic legalizations only**. No hard copies will be returned to the applicant.

If the application is not complete or submitted to the wrong consular office, it may be returned or processing could get delayed. We are not responsible for lost items during shipping. We recommend choosing an option that provides tracking. Do not use metered postage for mailing to the Consulate General in New York. Please also note that the Embassy in Washington, D.C. and the Consulate General in New York no longer work with FedEx (Please use UPS or USPS).

What form to use?

The Affidavit of Support form is available in [Dutch](#) and [French](#). The language of the form to be filled out **must correspond** to the language of the municipality where the student is registered or will register. The following translations are for convenience only and **should not be submitted**: [Dutch/English](#) or [French/English](#).

Note:

- The footnotes on the form must be followed closely and the date should read day/month/year.
- The sponsor's signature cannot be notarized by a notary public. The sponsor needs to sign and date at the bottom right hand side of the page only; the bottom left hand side needs to be left blank.
- The **sponsor's email address** and phone number must be added in clear writing **on the back** of the form.

Your application must contain all supporting documents in the order indicated below. Please print this "checklist" and add it to your application file. Incomplete applications may result in delays or refusal. Visa fees are not refundable.

<input type="checkbox"/>	<p>1. Proof of family ties between the student and the sponsor: original birth certificates with an apostille or (if applicable) legalization from both the Ministry of Foreign Affairs of your country of birth as well as a legalization from the Belgian representation in your country of birth.</p> <p>Please contact the Belgian representation in your country of birth to inquire about the legalization procedure. Please note that these documents cannot be older than six months. Original birth certificates will be returned <u>if copies</u> are provided.</p>
<input type="checkbox"/>	2. Copy of the student's admission letter , issued by the Belgian educational institution.
<input type="checkbox"/>	3. Copy of the student's Belgian residence permit if applicable.
<input type="checkbox"/>	4. Notarized copy of the picture page of the sponsor's US passport, foreign passport with valid visa, or residence permit, which includes the holder's signature .
<input type="checkbox"/>	5. Copy of the first 2 pages of the sponsor's most recent tax return (1040 form).
<input type="checkbox"/>	6. Recent letter of employment stating type and length of contract (delivered within the last 6 months); if self-employed, copy of the sponsor's current business license
<input type="checkbox"/>	7. Copy of the sponsor's most recent pay stub mentioning year-to-date earnings.
<input type="checkbox"/>	8. Copy of the sponsor's bank account statements for the last 3 months. Self-employed sponsors should submit both personal and business bank statements for the last 3 months.
<input type="checkbox"/>	9. Certified check or money order made out to Consulate General of Belgium OR Embassy of Belgium for the correct amount. The Embassy in Washington also accepts credit card payments via this credit card authorization form . Please find our fee schedule here .
<input type="checkbox"/>	10. Prepaid and pre-addressed return envelope if original birth certificate(s) need to be returned and copies have been provided.