



D-Visa

Self-employed workers/independents

Non-Belgian employers, self-employed persons or their employees who carry out short term or partial assignments in Belgium must declare these activities in advance.

This mandatory "[Limosa](#)" declaration applies to:

- Employees and apprentices, who come to Belgium to execute certain temporary or partial work and who, because of the nature of their short term assignment, are not subject to the Belgian social security system.
- Self-employed people and self-employed apprentices who come to work in Belgium temporarily or partially, irrespective of whether they are subject to the Belgian social security system.

Some exceptions to this general obligation exist. Certain persons may be exempted, especially for short-term assignments.

Application for a professional card

The professional card is applied for through the Embassy or Consulate General and must be approved by the competent authorities in Belgium before the Embassy can issue a D-visa.

Please determine which region your professional activities will be based in, and refer to the appropriate website for the most up-to-date application information. You can find the appropriate forms by visiting their websites directly:

- [Région Wallonne](#) (Wallonia)
- [Région de Bruxelles Capitale/Brussel Hoofdstedelijk Gewest](#) (Brussels Capital)
- [Vlaams Gewest](#) (Flanders)

Please refer to the second and third page for the required supporting documents for the professional card and visa application.

Your application must contain all supporting documents in the order indicated below. Please print this “checklist” and add it to your application file. Incomplete applications may result in delays or refusal. Visa fees are not refundable.

Supporting documents for the professional card	
<input type="checkbox"/>	1. Application form from the competent region: <ul style="list-style-type: none"> ▪ Région Wallonne (Wallonia) ▪ Région de Bruxelles Capitale/Brussel Hoofdstedelijk Gewest (Brussels Capital) ▪ Vlaams Gewest (Flanders)
<input type="checkbox"/>	2. Two copies of the picture page of passport not older than 10 years: Valid for at least 15 months on the intended date of departure to Belgium. Passport must contain at least 2 empty side-by-side pages
<input type="checkbox"/>	3. Two recent color photos: American or European passport-size, less than 6 months old with white background.
<input type="checkbox"/>	4. Visa fee : see consular fee schedule under consular services.
<input type="checkbox"/>	5. Nationwide FBI criminal history record: Required for all applicants over the age of 18. Records must remain in sealed envelope and cannot be older than six months. Criminal history records from FBI-approved channelers are accepted. If you lived outside of the US during the entire past year : a criminal history record with the same conditions from that country.

All additional supporting documents are at the discretion of the regional authority. Please refer to their website for the complete application requirements. **Please submit 3 original copies of your application.** It is recommended submit your application at least 4 months prior to your intended departure date.

When the applicant seeks to engage in a professional activity on an independent basis, the required residency visa can only be issued upon the presentation of a professional card and supporting documents.

You may submit the visa application at the same time as filing the application for the professional card. However, you may also choose to wait until your professional card has been approved to submit the visa application.

Supporting documents for the visa application	
<input type="checkbox"/>	1. Visa application form: Duly completed online . and signed. Signature must be notarized when mailing application.
<input type="checkbox"/>	2. Passport not older than 10 years: Valid for at least 15 months on the intended date of departure to Belgium. Passport must contain at least 2 empty side-by-side pages. Provide a copy of the picture page in addition to the passport itself.
<input type="checkbox"/>	3. Visa fee : see consular fee schedule under consular services.
<input type="checkbox"/>	4. Proof of payment of the administrative fee:

	<p>Must be paid through international wire transfer to the Immigration Office in Belgium. For instructions and amounts, see: Fee IBZ (bosa.be). Note that the applicant's name and the net euro amount must be mentioned</p>
<input type="checkbox"/>	<p>5. Approval of the professional card + 1 copy: Must be the official approval notification sent to the applicant by the competent Region. <u>Please note the consular post is not informed about this decision.</u></p>
<input type="checkbox"/>	<p>6. Medical certificate (PDF) + 1 copy: Only the official model enclosed is accepted. It cannot be older than 6 months. For a list of affiliated physicians, click here. If you choose an unaffiliated physician, the doctor's signature must be notarized and the document must thereafter be apostilled.</p>
<input type="checkbox"/>	<p>7. Prepaid and pre-addressed envelope (optional) to return your passport. Shipments with a tracking number are highly recommended. The diplomatic post is NOT responsible for lost packages. Note that Washington and New York do not use FedEx.</p>