



D Visa

Higher education at a private university or institution

Your application must contain all supporting documents in the order indicated below. Please print this checklist and add it to your application file. Incomplete applications may result in delays or refusal. Visa fees are not refundable.

Note: for family members joining a student visa holder, processing time can take up 9 months. Please **email** the embassy or the consulate to receive a specific list of required documents.

<input type="checkbox"/>	1. Visa application form: Duly completed online and signed. Signature must be notarized when mailing application.
<input type="checkbox"/>	2. Passport not older than 10 years: Valid for at least 15 months from the intended date of departure to Belgium. Passport must contain at least 2 empty side-by-side pages. Provide a copy of the picture page in addition to the passport itself.
<input type="checkbox"/>	3. Two recent color photos: American or European passport-size, less than 6 months old with white background.
<input type="checkbox"/>	4. Visa fee : see consular fee schedule under consular services
<input type="checkbox"/>	5. Proof of payment of the administrative fee: Must be paid through international wire transfer to the Immigration Office in Belgium. For instructions and amounts, see: Fee IBZ (bosa.be) . Note that the applicant's name and the net euro amount received must be mentioned. Note: The administrative fee varies between public and private institutions. If you're unsure of your school's classification, please contact them.
<input type="checkbox"/>	6. Acceptance or enrollment letter: Must be issued on official letterhead, in accordance with the model of the standard form, by the accredited university or higher education, proving that you are enrolled at that institution to pursue full-time higher studies or to take a preparatory year, or that you are enrolled for an entrance examination or test.
	7. Records of high school and/or previous bachelor's degree: <ul style="list-style-type: none">• High school diploma;• Any diploma, certificate or pass certificate obtained after high school;• A summary of the grades obtained during the final academic year issued by the institution attended;• Proof of sufficient knowledge of the language in which the courses are taught, if applicable.
<input type="checkbox"/>	8. Nationwide FBI criminal history record: Required for all students over the age of 18. Records must remain in sealed envelope and cannot be older than six months. Criminal history records from FBI-approved channelers are accepted if they come in a sealed envelope . If you lived outside of the US during the entire past year: a criminal history record with the same conditions from that country.

☐	<p>9. Medical certificate (PDF): original + 1 copy: Only the official model enclosed is accepted. It cannot be older than 6 months. For a list of affiliated physicians, click here. If you choose an unaffiliated physician, the doctor's signature must be notarized and the document must thereafter be apostilled.</p>
☐	<p>10. Proof of financial means:</p> <ul style="list-style-type: none"> • A statement from the university in Belgium on official letterhead that a blocked bank account has been set up, stating the amount in EUR, to cover the cost of living in Belgium; • OR a financial aid statement on official letterhead from the university in the USA indicating the amount in USD related to scholarships and/or student loans that can be used at the named university in Belgium to be used for the cost of living; • OR a bank guarantee such as STUDELY or Ready Study Go International. • OR a duly completed affidavit of support. Please refer to this link for information regarding the amount needed to cover living expenses
	<p>11. Duly signed motivation letter: Explain why you chose this particular institution to continue your studies, describe the courses you will be taking and how your intended program of study is unique from programs available in the US.</p>
	<p>12. Latest academic transcripts: Must be issued by the registrar's office of the current or previous higher education institution attended.</p>
☐	<p>13. If under the age of 18 :</p> <ul style="list-style-type: none"> • recent excerpt of the birth certificate + 1 copy; • written consent with notarized signatures of both parents or legal guardians + 1 copy. In the latter case: guardianship court order + 1 copy.
☐	<p>14. Proof of health insurance The summary of benefits must clearly mention :</p> <ul style="list-style-type: none"> • name of the applicant; • travel dates (minimum of 90 days); • a minimum coverage of 30.000 euros for medical emergency expenses and explicit coverage for repatriation of remains; • coverage in the Schengen area <p>Notes:</p> <ul style="list-style-type: none"> • Suggested insurance providers can be found here. • Do NOT submit the entire policy, nor the insurance card, only the summary. • If you cannot provide proof of health insurance, the visa will be limited to four months. • Upon arrival in Belgium, registration with a Belgian health insurance fund is required and proof thereof must be provided to the local city hall.
☐	<p>15. Prepaid and self-addressed envelope (unless pickup in person):</p> <ul style="list-style-type: none"> • Legal size preferred; • Shipments with a tracking number are highly recommended; • The diplomatic post is NOT responsible for lost packages; • Washington DC and New York posts do not use FedEx.
☐	<p>16. Provide a separate set of copies of all required documents (#1-#14), except for the sealed FBI report.</p>