



D-Visa

Parent of a Belgian minor child

Your application must contain all supporting documents in the order indicated below.
 Please print this checklist and add it to your application file.
 Incomplete applications may result in delays or refusal. Visa fees are not refundable.

<input type="checkbox"/>	1. Visa application form: Duly completed online and signed. Signature must be notarized when mailing application.
<input type="checkbox"/>	2. Passport not older than 10 years: Valid for at least 15 months from the intended date of departure from Belgium. Passport must contain at least 2 empty side-by-side pages. Provide 1 copy of the picture page in addition to the passport itself.
<input type="checkbox"/>	3. If applicable, proof of legal residence in the US: Original + 1 copy (in person) or notarized copy (by mail) of US permanent resident card or visa. If you hold an F1-visa, you must include an I-20 endorsed within the past year.
<input type="checkbox"/>	4. One recent color photo: American or European passport-size, less than 6 months old with white background.
<input type="checkbox"/>	5. Proof of payment of the administrative fee: Must be paid through international wire transfer to the Immigration Office in Belgium. For instructions and amounts, see: Fee IIBZ (bosa.be) . The applicant's name and the net euro amount received must be mentioned.
<input type="checkbox"/>	6. Proof of health insurance: The summary of benefits must clearly mention : <ul style="list-style-type: none"> • name of the applicant; • travel dates (minimum of 90 days); • a minimum coverage of 30.000 euros for medical emergency expenses and explicit coverage for repatriation of remains; • coverage in the Schengen area Notes: <ul style="list-style-type: none"> • Suggested insurance providers can be found here. • Do NOT submit the entire policy, nor the insurance card, only the summary. • If you cannot provide proof of health insurance, the visa will be limited to four months. Upon arrival in Belgium, registration with a Belgian health insurance fund is required and proof thereof must be provided to the local city hall.
<input type="checkbox"/>	7. If the minor child is relocating to Belgium as the same time as the applicant, a copy of airline tickets proving that they will be entering the country at the same time.
<input type="checkbox"/>	8. Proof of relationship: an extract (no older than 6 months) of birth certificate with an apostille + 1 copy.
<input type="checkbox"/>	9. Copy of the minor's Belgian ID card or passport.

□ 10. **Prepaid and self-addressed envelope** (unless pickup in person):

- Legal size preferred;
- Shipments with a tracking number are highly recommended;
- The diplomatic post is NOT responsible for lost packages;
- Washington DC and New York posts do **not** use FedEx.